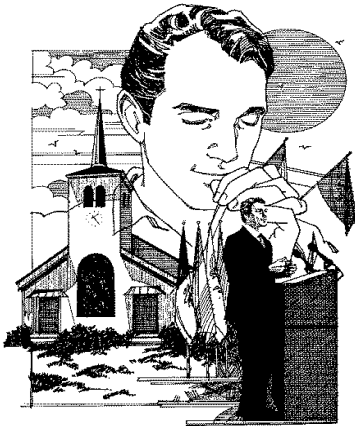

R U Ready 4 Revival?



What do revival and gardening have in common?

In 1835, evangelist and educator Charles G. Finney used an agricultural illustration in his *Lectures on Revival* to sow a good point. "Revival of religion is not a miracle! ... A revival is the right use of the appropriate means. But means will not produce a revival, we all know, without the blessing of God. No more will grain, when it is sowed, produce a crop without the blessing of God. It is impossible for us to say that there is not as direct an influence or agency from God, to produce a crop of grain, as there is to produce a revival."

Simply stated, **"If you plan to have a revival, you must plan!"**

While pastoring, I became keenly aware that lack of revival preparation not only did grave injustice to the Evangelist, our church people, and our community but mostly to God Himself. He deserves far more. If our church expected to accomplish more than just scheduling another exhausting week of meetings, we had to do everything we could and pray for God to do the rest! Hence, God planted a seed in my heart to develop this "revival prep tool" as a ruler to check our work. It proved to be a valuable reference then. And it is still being used today.

Little did we know that God would call our family in 1992 from the pastorate into itinerate ministry. As we travel, we pray, practice and prepare to give our best to God and His people regardless of church size, finances or facilities. We do appreciate those churches who work and pray diligently so no one's efforts are wasted.

Although we have had to define in greater detail some specifics of our present ministry, the simplicity of this 4 page tool has helped many pastors prepare for our meetings and other's. Use it however you deem best.

Feel free to make copies for future meetings, so you'll be *ready for revival!*

BEFORE THE MEETING

Scheduling (1-3 years prior)

Evangelistic Team or Speaker _____
Address _____ City _____ State _____ Zip _____
Phone (____) _____ Cell Phone (____) _____ Fax _____
Phone one week prior (____) _____ Email _____
Projected Dates _____

Check surrounding church, school and community events for conflicts.

Correspondence

Date Completed

- Letter of confirmation to Evangelist (at least 3 months prior). _____
- Phone Evangelist to clear details. (before planning meeting) _____
(Ask about Dietary Restrictions, Promo Materials, Transportation,
Number in Team and ages, Housing, Financial Arrangements)
- Schedule Leader's Planning Meeting (2 months prior). See attached. _____
- Letter of encouragement to Evangelist (6 weeks prior). Map/GPS pts. _____

Housing (RV, home, motel)

- RV: Check electrical and water/sewer connections, phone line, leveling.
- Home: Secure hosts and home. Name _____. Phone _____. Map or GPS.
- Motel: Reserve motel. Name _____ Address _____ Phone _____

DURING THE MEETING

Upon Arrival

- Give packet to Evangelist. (Welcome letter, meal list, maps, keys, service times, other info.)
- Give fruit basket and cash gift (\$50-\$100) for expenses or food needs during the week.
- Discuss meeting times, prayer times, special engagements.
- Give a brief building tour. Show breaker box location. Inform of garbage pickup times or dumpster location. Explain available equipment (projectors, internet connections, etc.)

During Week

- Be considerate of Evangelist's time. (Personal obligations, Home Schooling, etc.)
- Discuss the services and decisions. Encourage and listen.
- Set aside a daily unpressured time of prayer together for that night's meeting. Time: _____
- Invite evangelist to participate in weekly ministries (Bible studies, chapels, nursing home, hospital or home visitation.) Inform in advance.
- If Evangelist is interested, plan a scenic trip to local attractions or historical landmarks.

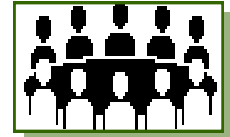
Final Day

- Write appreciation note and enclose love offering and expense check.
- Schedule future date (if desired).
- Collect key(s).
- Share evaluation and constructive suggestions with Evangelist.
- Have prayer for safety at departure.

AFTER THE MEETING

- Write a letter of appreciation to the Evangelist with progress report. (3-4 weeks)
- Write a letter of appreciation to all faithful workers. Include "Thank You" blurb in bulletin.
- Delegate Leadership Team Leaders to write/call "Thank You's" to team workers.
- Write letter to visitors, new converts and other decision makers.
- Begin Bible Studies or Special Classes for newcomers.
- Evaluate strengths and weaknesses of meeting with Leadership Team Leaders.
- Announce next meeting and begin preliminaries for it.

LEADER'S PLANNING MEETING



- Date and Time of Meeting. Date: _____ Time: _____
- Discussion Topics (Promotion, Prayer, Evangelistic Team Details, Theme, Special Nights)
- Invite all willing members to choose a Team where they can best exercise their spiritual gifts.
Involvement in these necessary and meaningful tasks will strengthen church unity and effectively prepare the Body for revival.
- Divide into Teams for detailed discussion and assignments.

Worship Team - Leader _____ (See checklist below)
Discipleship Team - Leader _____ (See checklist below)
Fellowship Team - Leader _____ (See checklist below)

- Reconvene at set time for instructions and minor discussions.
- Set date for the next planning meeting(s). _____
- Have a healthy session of prayer before dismissal (for Pastor, Leadership Teams, lost, backslidden, family decisions, Evangelist and Team, and church needs).

WORSHIP TEAM CHECKLIST

- Times. Regular Sunday times. *Weeknight times _____
- Theme (communicate with Evangelist) Top three suggestions. Submit to Pastor.

Item	Assigned To	Completed
<input type="checkbox"/> Design service schedules, if Speaker only.	_____	_____
<input type="checkbox"/> Choir prep to open service(s).	_____	_____
<input type="checkbox"/> Congregational singing. Choose hymns and choruses to accent the theme. Choose invitation songs that fit message emphasis.	_____	_____
<input type="checkbox"/> Inform all instrumentalists. (pianist, organist, others)	_____	_____
<input type="checkbox"/> Prelude specials Assignments. Use all available instrumentalists to do Prelude at least 10 minutes before start of service.	_____	_____
<input type="checkbox"/> Children's meetings.	_____	_____
<input type="checkbox"/> Design sanctuary theme banner.	_____	_____
<input type="checkbox"/> Decorate sanctuary appropriately.	_____	_____
<input type="checkbox"/> Check instrument tuning.	_____	_____
<input type="checkbox"/> Sound system prep. Mics and Cords working properly. Recording deck cleaned and ready.	_____	_____
<input type="checkbox"/> Ushers committed and assigned responsibilities.	_____	_____
<input type="checkbox"/> Sunday School promo. Puppets, Skits, Flyers, etc.	_____	_____
<input type="checkbox"/> Check audio-visual aids (lightbulbs, screens, projectors)	_____	_____
<input type="checkbox"/> Enlist Nursery Workers	_____	_____
<input type="checkbox"/> Counselors chosen and trained	_____	_____
<input type="checkbox"/> _____	_____	_____

DISCIPLESHIP TEAM CHECKLIST

Item	Assigned To	Completed
<input type="checkbox"/> Collect prospect lists from membership roll, past visitor contacts. Send mailings.	_____	_____
<input type="checkbox"/> Set-up training sessions for personal workers.	_____	_____
<input type="checkbox"/> Check tracts and materials (decision cards) supplies.	_____	_____
<input type="checkbox"/> Design a plan for canvassing and follow-up visitation.	_____	_____
<input type="checkbox"/> Prepare Buses and routes. Assign drivers.	_____	_____
<input type="checkbox"/> Set up Prayer meetings. (Home, Group)	_____	_____
<input type="checkbox"/> Family devotion ideas printed and distributed.	_____	_____
<input type="checkbox"/> Methods for challenging the church to persistent, powerful prayer.	_____	_____
<input type="checkbox"/> _____	_____	_____

FELLOWSHIP TEAM CHECKLIST

Item	Assigned To	Completed
<input type="checkbox"/> Assign Greeters for major entrances before services.	_____	_____
<input type="checkbox"/> Direct Church-wide luncheon buffet, if desired.	_____	_____
<input type="checkbox"/> Decorate for buffet.	_____	_____
<input type="checkbox"/> Set-up and Clean-up for buffet.	_____	_____
<input type="checkbox"/> Enlist help for janitorial extras.	_____	_____
<input type="checkbox"/> Check Sanctuary heat/air/lighting.	_____	_____
<input type="checkbox"/> Prepare welcome gift (fruit basket) for Evangelist.	_____	_____
<input type="checkbox"/> Enlist hostesses and complete meal schedule.	_____	_____
<input type="checkbox"/> Draw simple maps to meal homes.	_____	_____
<input type="checkbox"/> Reserve accommodations, if home or motel.	_____	_____
<input type="checkbox"/> Set-up Man. (Set up 6' or 8' table for saleable materials.	_____	_____
<input type="checkbox"/> Direct vehicle hook-ups of water, electric, sewer and breaker location. Give key(s) and alarm info.)	_____	_____
<input type="checkbox"/> _____	_____	_____



PROMOTION - ADVERTISEMENT

Item	Assigned To	Completed
<input type="checkbox"/> Announce Revival to Church. (6 months)	_____	_____
<input type="checkbox"/> Prepare article for Church Newsletter. (6 weeks)	_____	_____
<input type="checkbox"/> Radio/TV Announcement. (4 weeks)	_____	_____
<input type="checkbox"/> Bulletin Announcements. (4 weeks)	_____	_____
<input type="checkbox"/> Print and Insert/Distribute Flyers and Posters. (4 weeks)	_____	_____
<input type="checkbox"/> Bulletin Boards Prepared. (4 weeks)	_____	_____
<input type="checkbox"/> Canvas (visit) key areas with flyers. (2 weeks)	_____	_____
<input type="checkbox"/> Advertise on church sign. (1 week)	_____	_____
<input type="checkbox"/> Newspaper Announcement. (1 week)	_____	_____